

Registration of Personal Computers

Before you begin:

Be sure you bring these things to the Technology Office (or computer registration desk at the beginning of the year) when you register your computer:

1. AntiVirus subscription expiration date (unless you have an Apple or Linux).
2. Your Registration of Personal Computer Form.
3. Your Computer (unless it is a desktop).

Qualification & Registration

If you are not going use your computer with the WPS Internet connection, nor the WPS printing system, then you don't need to do anything on these pages. However, if you do want to do either of these things, then you must first make sure that it is qualified, then get it registered.

The following computers are automatically considered qualified & need no modification:

1. Apple MacOS X computers (with all the latest Security Updates auto-installed).
2. Linux computers (no dual-boot, no emulators) & other UNIX-based computers.

If you are using Windows (XP or 2000), then you need to make sure that it has all of the following:

1. Symantec/Norton AntiVirus (or McAfee AntiVirus, or AVG at grisoft.com).
2. You **must** have the latest Virus Definitions & a subscription that will last until July 1, 2006.
3. If you are using Windows 2000: You must install Service Pack 4 (right-click on My Computer, choose Properties to see if the computer already has it).
4. If you are using Windows XP: You must have Service Pack 2 installed (right-click on My Computer, choose Properties to see if the computer already has it).
You must have Windows Auto-Update engaged (under Start Menu -> Control Panel).

Note:

If you do not have these above items installed, you are responsible for installing them. If you need help, see the bottom of this document titled "[Outside Help](#)". Once your computer has all of the above items installed, then go to the WPS Technology Department office (in the science building complex).

Policy:

1. Laptops or desktop computers may be used in the Student Residences.
2. It is best if the computer has the capability of accessing a network both wirelessly and wired.
3. Windows machines should have Pentium M processors or better.
4. Windows machines should have an English version of Windows installed (XP or Windows 2000).
Using a non-English operating system inhibits students' acquisition of English and makes it much more difficult for the Technology Department to assist students with their machines. The Windows software needs to be legally purchased or it will not be possible to keep it up-to-date. Only Windows software with the latest updates are permitted to be used on the Woodside Priory Campus network.
5. Macintosh machines should be G3's or G4's with Mac OS X installed.
6. Firefox (a free download from mozilla.org) is highly recommended. It is a far superior to and more secure than Internet Explorer.
7. It is recommended that either Open Office (openoffice.org) or Microsoft Office 2003 be installed for compatibility between personal and Woodside Priory Computers.
8. You are responsible for abiding by the polices in the handbook. Make sure that your computer complies with them. You are responsible for what your computer does (including preventing other computers from working properly, getting viruses, viewing indecent websites and being used by other people). See the WPS handbook for details.

Policy cont:

- 9. You will not be allowed to do anything (even with your own equipment) that interferes with WPS computers or network. Access to other services, not explicitly listed here, is not allowed. See handbook for full policy.

Outside Help

WPS Technology Department can only spend time working on WPS-Owned Computers (printers, etc). We can only advise owners of other computers.

For more service, we work with and recommend the following:

Consultants (good for repairs & changes):

David Naas: 408-723-2854

Rolf Landsverk: 408-506-6816

Stores (good for repair or purchase):

Action Computer: 408-739-0316 x4

Apple Computer: (Palo Alto) 650-330-2430

CompUSA: 408-554-1733

None of these people (or stores) are allowed to change the WPS-Owned computers, printers or cables, unless they are given explicit permission, each time, by the WPS Technology Department.

NOTE: We may setup personal computers at the beginning of the year to use Internet & to print to WPS printers. We are not allowed to spend time repairing or troubleshooting personal computers. We can lend CDs of WinXP SP2 only. **You must buy an individual copy of Symantec AntiVirus for each computer.**

We recommend getting a 3-year warranty for all laptop computers because they tend to get damaged more then desktops.

Registration of Personal Computer Form

Student Name: _____ Date: _____

PC Serial Number: _____ Anti-virus Exp. Date: _____

Type of Anti-virus software: _____
